

Scheduling Start and End Times for

Walk Through Programs



- **Write your Walk Through dates/times onto the main school calendar and inform staff**
- Please see your teacher booklet for more specific information on times/scheduling
- Walk Through Presentation are 2 ½ long with a 5 minute break
- For the first program of the day, add at least 15 minutes to your school's start time
- Leave at least 10 minutes before the dismissal at the end of the day
- Presenters need at least 30 minutes between programs of the same type
- Presenters need at least 60 minutes between programs of different types
- School lunch schedules may need to be adjusted for the afternoon group
- We cannot accommodate recess or lunch breaks into the presentation time
- Presenters will arrive 45-60 minutes prior to your presentation start time to set up
- Presenters will need 60 minutes after the last program of the day to pack up equipment

Suggested Times for Walk Through Presentations

Suggested Morning Program Times	Break between programs	Suggested Afternoon Program Times
<i>*Add at least 15 minutes to your school start time</i>		11:00-1:30 pm
8:00-10:30 am	*	11:15-1:45 pm
8:15-10:45 am	<i>Leave at least 30 minutes between programs of the same type</i>	11:30-2:00 pm
8:30-11:00 am	*	11:45-2:15 pm
8:45-11:15 am	<i>Leave at least 60 minutes between programs of different types</i>	12:00-2:30 pm
9:00-11:30 am	*	12:15-2:45 pm
9:15-11:45 am	<i>Breaks between programs should be no longer than 1 hour</i>	12:30-3:00 pm
9:30-12:00 pm		12:45-3:15 pm
9:45-12:15 pm		<i>*Leave at least 10 minutes before school is dismissed</i>